



## Policy Analyst

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Wisconsin Wetlands Association (WWA) seeks an experienced professional to support the implementation and growth of the organization's policy programs.

*Duties will include but not be limited to:*

- Help analyze and track legislative and administrative proposals with wetland implications.
- Provide policy, legal research, and administrative support for program staff.
- Help identify & craft recommendations for policy improvements that will advance wetlands conservation.
- Prepare and help deliver/distribute advocacy and lobby communications such as comment letters, testimony, action alerts, and draft statutory language.
- Participate in policy-related meetings with legislators, partners, and agency staff.
- Support communications with the media and members.
- Assist with long-term Policy Program development and growth.

*Core Qualifications (ideal candidate must have all of the following):*

- An advanced degree or commensurate experience in law, public administration, conservation policy, or a related field.
- Experience providing policy analysis and communications support to a non-governmental organization or public agency.
- A commitment to a non-partisan, science-based approach to policy research and development.
- Experience leading or participating in coalitions or collaborative partnerships, or skills needed to do so.
- Familiarity with water and agricultural related conservation issues.
- Experience working as a lobbyist or with lobbyists, or a willingness to build a government relations skill set.
- Strong writing skills that include an ability to translate complex information for lay audiences and to generate clear content on short notice.

*Additional qualifications (strong candidates will have one or more of the following):*

- Knowledge of state and federal wetland laws, water laws, and/or agriculture policy.
- Interest/experience in wetland conservation or advocacy.
- Experience authoring or co-authoring policy reports, memos, and outreach materials.

- Experience working in a legislative setting, as an agency or non-governmental policy coordinator, or as a lobbyist.

Compensation is commensurate with experience and market rates.

To be considered in the first round of interviews, please submit a resume, a cover letter describing your interest and credentials, and a relevant writing sample by August 19<sup>th</sup> to [Admin@wisconsinwetlands.org](mailto:Admin@wisconsinwetlands.org).

This announcement will remain open until the position is filled.

Questions can be directed to Policy Programs Director, Erin O'Brien via email ([policy@wisconsinwetlands.org](mailto:policy@wisconsinwetlands.org)).

*Wisconsin Wetlands is a non-partisan, science-based organization dedicated to the protection, restoration, and enjoyment of Wisconsin's wetlands and associated ecosystems through science-based education, advocacy, and outreach. WWA is an equal opportunity employer. [www.wisconsinwetlands.org](http://www.wisconsinwetlands.org)*

